

**Minutes of the Special Session of the Executive Committee
Southeastern Community College Board of Trustees
August 15, 2017
10:30 a.m.**

Present: Mr. Henry Edmund, Chair; Mr. Jack Hooks, Mr. Harry Foley, Mr. Joe Hooks

Others Present: Dr. Anthony Clarke, President; Mr. Dan Figler, VP/Administrative Services; and Kathy Britt, Recording Secretary

Absent: Dr. Maudie Davis and Mr. Charlie Lytle

The Executive Committee of the Board of Trustees met in Special Session to consider the approval of the college's application for the utilization of Connect NC Bond funds.

Mr. Edmund called the meeting to order and welcomed everyone.

Ethics Awareness and Conflict of Interest Reminder: Mr. Edmund reviewed the Ethics statement and requested that anyone who had a conflict of interest to recuse himself from voting and to identify the conflict.

Approval of Agenda: Mr. Edmund asked for approval of the agenda. Dr. Clarke asked for an additional item requesting the Executive Committee to approve the proposed T Building design. **A motion was made by Mr. Jack Hooks to approve the agenda to include the additional request. Mr. Joe Hooks seconded the motion. Motion carried unanimously.**

Dr. Clarke called on Mr. Figler to present. Mr. Figler advised that the special session was necessary in order for the Executive Committee to review and approve form 3-1. The state requires approval by the state board of community colleges to assign money for capital improvement projects. The next meeting of the State Board will occur in September, and in order for this request to be included on its agenda, action has to be taken by the SCC Board of Trustees by August 29. Mr. Figler stated that the Board previously approved \$90,000 for advanced planning project and in order to move into the next phase of construction, (T, M, and B Buildings) another approval is required to access additional funds.

The Executive Committee reviewed the backup documentation provided and discussed the proposed addition to the T Building. A few questions were asked in regards to B and M Buildings renovations. Dr. Clarke indicated that the original scope for these buildings has changed. The infrastructure of the buildings will be addressed, but labs, offices, and classrooms within the buildings will not be renovated. There should be enough funding to partially renovate Student Services and the C Building labs. **A motion was made by Mr. Jack Hooks to approve the request for certification of the utilization of the Connect NC Bond Funds. Mr. Harry Foley seconded the motion. Motion carried unanimously.**

Approval of Proposed Design for T Building: **A motion was made by Mr. Joe Hooks to accept the proposed T Building design as presented by Boomerang Architectural Firm. Mr. Jack Hooks seconded the motion. Motion carried unanimously.**

A motion was made by Mr. Harry Foley to adjourn at 11:05 a.m. Mr. Joe Hooks seconded the motion. Motion carried unanimously.

Kathy P. Britt
Recording Secretary

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