



**Medical Office**  
**Whiteville City Schools**  
**High School to College Transition Pathway**  
**Associate Degree in Medical Office Administration**



HIGH SCHOOL PLAN				Community College Associates Degree Medical Office Administration	
Students must complete 4 technical credits in their pathway in order to be a CTE concentrator. Three (3) technical credits <b>MUST</b> come from the Foundational Courses and at least one (1) must be at the completer level. The fourth (4) credit can be either a Foundational or Enhancement Course.					
9	10	11	12	Year 1	Year 2
English I	English II	English III	English IV	OST 136 Word Processing	OST 164 Text Editing
Math I	Math II	Math III	Math IV or CTE Math Equivalent	OST 184 Records Management	OST 243 Med Office Simulation
Earth/Environmental Science	Biology	Physical Science or Chemistry	Nursing Fundamentals	ENG 111 Writing & Inquiry	OST 248 Diagnostic Coding
World History	Civics and Economics	American History I	Pharmacy Technician	PSY 150 General Psychology	MAT 143 Quantitative Literacy
Healthful Living	Health Science I	Health Science II	<b>ACA 115 Success &amp; Study skills (CCP)</b>	BIO 163 Basic Anatomy & Physiology	OST 249 CPC Certification
Biomedical Technology I	Microsoft Excel & Access	American History II	<b>CIS 110 Introduction to Computers (CPCP)</b>	OST 247 Procedure Coding	OST 264 Medical Auditing
MS Word/PPT/Publisher	Personal Finance		<b>OST 148 Medical Coding Billing &amp; Insurance (CCP)</b>	OST 149 Medical Legal Issues	OST 286 Professional Development
World Language, Art Elective or other Elective	World Language, Art Elective or Biomed Technology II		<b>OST 141 Med Terms I - Med Office (CCP)</b>	MUS 110 Music Appreciation	OST 288 Medical Office Admin Capstone
			<b>OST 142 Med Terms II - Med Office (CCP)</b>	COM 231 Public Speaking	

\*Students must apply for admission into the ADN Program. Admission to the nursing program is competitive, meeting the requirements to complete the formal application process does not guarantee admission into program. For more information concerning requirements for this and other CCP programs visit [www.sccnc.edu/ccp](http://www.sccnc.edu/ccp)