

Individual Graduation Plan  
**D25120 – Business Administration**  
 Fall 2017

Student Name: \_\_\_\_\_

Student No: \_\_\_\_\_

The Business Administration diploma is designed to provide the student with a concentrated course of study in the field of business administration. Upon completion of the required courses, a diploma is awarded by the College. The courses for the Business Administration diploma may be applied toward the Associate in Applied Science Degree – Business Administration.

**Developmental Requirements**

*(Some developmental requisites may be waived based on placement scores, course selection, etc.)*

Year	Semester	Grade	Course Number and Title	Hrs	Prerequisites	Corequisites
			CIS 070 Fundamentals of Computing	1		
			DMA 010 Operations with Integers	1		
			DMA 020 Fractions and Decimals	1*	DMA 010	
			DMA 030 Propor/Ratio/Rate/Percent	1*	DMA 010 and 020	
			DMA 040 Express/Lin Equat/Inequal	1*	DMA 010, 020 and 030	
			DMA 050 Graphs/Equations of Lines	1*	DMA 010, 020, 030 and 040	
			DRE 096 Integrated Reading and Writing	3		
			DRE 097 Integrated Reading Writing II	3*	DRE 096	
			DRE 098 Integrated Reading Writing III	3*	DRE 097	

**Curriculum Program Requirements**

Year	Semester	Grade	Course Number and Title	Hrs	Prerequisites	Corequisites
<b>1<sup>st</sup> Semester</b>						
			ACA 115 Success & Study Skills	1		
			BUS 110 Introduction to Business	3		
			BUS 115 Business Law I	3		
			ENG 111 Writing and Inquiry	3*	DRE 098	CIS 070 or CIS 110
<b>2<sup>nd</sup> Semester</b>						
			ACC 120 Prin of Financial Accounting	4*	DMA 010, DMA 020 and DMA 030	
			BUS 116 Business Law II	3	BUS 115	
			BUS 137 Principles of Management	3		
			_____ Social/Behavioral Sciences Choice (Choose from ECO 251 or ECO 252)	3*	DRE 096	
<b>3<sup>rd</sup> Semester</b>						
			BUS 121 Business Math	3	DMA 010, DMA 020, DMA 030, DMA 040 and DMA 050	
			CIS 110 Introduction to Computers	3		
<b>4<sup>th</sup> Semester</b>						
			BUS 139 Entrepreneurship I	3		
			BUS 260 Business Communication	3	ENG 111	
			MKT 120 Principles of Marketing	3		

<b>TOTAL PROGRAM HOURS REQUIRED =</b>	<b>38</b>	
<b>Total Developmental Hours Required * =</b>		
<b>Total Hours Required =</b>		

*\* Hours may be required as indicated by placement scores increasing the number of semester hours required for program completion.*

Notes:

<hr/> <i>Student Signature</i>	<hr/> <i>Date</i>
<hr/> <i>Advisor/Counselor Signature</i>	<hr/> <i>Date</i>