

Individual Graduation Plan
C25120 – Business Administration
 Fall 2017

Student Name: _____ Student No: _____

The Business Administration certificate is designed to provide the student with a concentrated course of study in the field of business administration. Upon completion of the required courses, a certificate is awarded by the College. Courses for the certificate may be applied toward the Associate in Applied Science Degree – Business Administration.

Developmental Requirements

(Some developmental requisites may be waived based on placement scores, course selection, etc.)

| Year | Semester | Grade | Course Number and Title | Hrs | Prerequisites | Corequisites |
|------|----------|-------|---|-----|-----------------|--------------|
| | | | DMA 010 Operations with Integers | 1 | | |
| | | | DMA 020 Fractions and Decimals | 1* | DMA 010 | |
| | | | DMA 030 Propor/Ratio/Rate/Percent | 1* | DMA 010 and 020 | |
| | | | DRE 096 Integrated Reading and Writing | 3 | | |

Curriculum Program Requirements

| Year | Semester | Grade | Course Number and Title | Hrs | Prerequisites | Corequisites |
|---|----------|-------|---|-----------|---------------------------------|--------------|
| 1st Semester | | | | | | |
| | | | BUS 110 Introduction to Business | 3 | | |
| | | | BUS 115 Business Law I | 3 | | |
| 2nd Semester | | | | | | |
| | | | ACC 120 Prin of Financial Accounting | 4* | DMA 010, DMA 020 and DMA 030 | |
| | | | BUS 137 Principles of Management | 3 | | |
| | | | _____ Social/Behavioral Sciences Choice <i>(Choose from ECO 251 or ECO 252)</i> | 3* | DRE 096 | |
| TOTAL PROGRAM HOURS REQUIRED = | | | | 16 | | |
| Total Developmental Hours Required * = | | | | | | |
| Total Hours Required = | | | | | | |

** Hours may be required as indicated by placement scores increasing the number of semester hours required for program completion.*

Notes:

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|---|----------------------|
| _____ <i>Student Signature</i> | _____ <i>Date</i> |
| _____ <i>Advisor/Counselor Signature</i> | _____ <i>Date</i> |