

Individual Graduation Plan  
**A25120E – Business Administration**  
**(Evening/Online Track)**  
 Fall 2017

Student Name: \_\_\_\_\_

Student No: \_\_\_\_\_

The Business Administration curriculum is designed to introduce students to the various aspects of the free enterprise system. Students will be provided with a fundamental knowledge of business functions, processes, and an understanding of business organizations in today's global economy. Course work includes business concepts such as accounting, business law, economics, management, and marketing. Skills related to the application of these concepts are developed through the study of computer applications, communication, team building, and decision making. Through these skills, students will have a sound business education base for lifelong learning. Graduates are prepared for employment opportunities in government agencies, financial institutions, and large to small business or industry.

### Developmental Requirements

*(Some developmental requisites may be waived based on placement scores, course selection, etc.)*

Year	Semester	Grade	Course Number and Title	Hrs	Prerequisites	Corequisites	
			CIS 070	Fundamentals of Computing	1		
			DMA 010	Operations with Integers	1		
			DMA 020	Fractions and Decimals	1*	DMA 010	
			DMA 030	Propor/Ratio/Rate/Percent	1*	DMA 010 and 020	
			DMA 040	Express/Lin Equat/Inequal	1*	DMA 010, 020 and 030	
			DMA 050	Graphs/Equations of Lines	1*	DMA 010, 020, 030 and 040	
			DMA 065	Algebra for Precalculus	2*	DMA 010, 020, 030, 040, and 050	
			DRE 096	Integrated Reading and Writing	3		
			DRE 097	Integrated Reading Writing II	3*	DRE 096	
			DRE 098	Integrated Reading Writing III	3*	DRE 097	

### Curriculum Program Requirements

Year	Semester	Grade	Course Number and Title	Hrs	Prerequisites	Corequisites	
<b>1<sup>st</sup> Semester</b>							
			ACA 115	Success & Study Skills	1		
			BUS 110	Introduction to Business	3		
			BUS 115	Business Law I	3		
			ENG 111	Writing and Inquiry	3*	DRE 098	CIS 070 or CIS 110
			_____	Mathematics Choice (Choose from MAT 143, MAT 152 or MAT 171)	3*	Varies	
<b>2<sup>nd</sup> Semester</b>							
			CIS 110	Introduction to Computers	3		
			_____	Humanities/Fine Arts Choice (Choose from ART 111, MUS 110 or PHI 240)	3	Varies	

3 <sup>rd</sup> Semester						
			ACC 120	Prin of Financial Accounting	4*	DMA 010, DMA 020 and DMA 030
			BUS 116	Business Law II	3	BUS 115
			BUS 121	Business Math	3*	DMA 010, DMA 020, DMA 030, DMA 040 and DMA 050
			BUS 137	Principles of Management	3	
			CTS 130	Spreadsheet	3	
4 <sup>th</sup> Semester						
			BUS 139	Entrepreneurship I	3	
			BUS 260	Business Communication	3	ENG 111
			ECM 210	Intro. to E-Commerce	3	
			MKT 120	Principles of Marketing	3	
			_____	Other Major Requirements Choice (Choose from ACC 150, BAF 110, BAF 131, BAF 141, BAF 222, BUS 125, BUS 153, DBA 110, or OST 136)	3	Varies
5 <sup>th</sup> Semester						
			BUS 225	Business Finance	3	ACC 120
			BUS 230	Small Business Management	3	
			OST 286	Professional Development	3	
			_____	Communication Choice (Choose from COM 231 or ENG 112)	3	Varies
			_____	Social/Behavioral Sciences Choice (Choose from ECO 251 or ECO 252)	3*	DRE 096
<b>TOTAL PROGRAM HOURS REQUIRED =</b>					<b>65</b>	
<b>Total Developmental Hours Required * =</b>						
<b>Total Hours Required =</b>						
* Hours may be required as indicated by placement scores increasing the number of semester hours required for program completion.						
Notes:						
_____					_____	
<i>Student Signature</i>					<i>Date</i>	
_____					_____	
<i>Advisor/Counselor Signature</i>					<i>Date</i>	