

Guidelines for Assessment of Speaking Outcome

Outcome

Demonstrate college level communication skills (writing, reading, speaking, as appropriate). (Communication skills are those learned behaviors which enable individuals to effectively **gather, assimilate, process, and disseminate information**. Demonstration of the skills indicates that students can read, write, and **speak at the college level**.)

Time Allowed for the Assessment

Students will be given three to five minutes each for a short speech.

Assessment Methodology

All students will present a three to five minute speech to the class. The instructor should give all students the same type of speech to prepare. Preferably, the speech should have as its primary purpose to inform. The topic should be relative to the class and should be limited enough to fit the time allotted. Students must be required to use some visual aid (posters, charts, Power Point, etc.) as part of the process.